

Article X - Section 10.02 Policies: Cemetery

Purpose of Cemetery Policy

The mission is to maintain the cemetery in perpetuity as neatly kept grounds that are respectful of those buried in the cemetery and of their families.

I. Shrubbery and Flowers

- A. Families of the deceased are requested to remove dead flowers from the grave within one week after the funeral.
- B. Nothing should be discarded on church or camp property.
- C. Baskets and pots of flowers are to be placed next to the headstone and removed within one week.
- D. The only permanent vases permitted are the disappearing type.
- E. No flowers or shrubbery may be planted in the cemetery.

II. Markers and Edges

- A. Monument companies must secure Cemetery Committee approval of plans before erecting monuments.
- B. All stones are to have a six-inch cement border on all sides at ground level.
- C. Tops of foot markers are to be level with the ground.
- D. There are to be no concrete edges, fences or other materials that prevent mowing around the perimeter of graves or family plots.
- E. Families whose graves have fallen headstones are to be notified of this and requested to have these repaired. If they cannot be contacted or if they refuse, the cemetery committee is to have these repaired if funds are available.
- F. Families of those buried in graves without markers or with metal nameplates are to be contacted and requested to have simple markers made with the name of the deceased. If they cannot be contacted or refuse, the cemetery committee is to have this done if funds are available.

III. Fees for Burial and Financing the Upkeep of the Cemetery

- A. A fee of \$2,000 per grave, payable at the time of reservation of a particular plot, will be required of inactive members, or other persons with strong family ties to New Hope Presbyterian Church, and their spouses.
- B. With approval of Trustees, a fee of \$5,000 per grave, payable at the time of reservation of a particular plot, will be charged for burial of persons not covered under either the free burial or the \$2,000 burial regulations.
- C. Burial fees grant the privilege of burying a particular person in a particular plot. The privileges are not transferable. Fees charged for the opening of a grave are

the responsibility of the family. Once a plot is reserved and the fee paid, subsequent fee increases will not affect the reservation.

IV. Funeral Homes

- A. The funeral director must check with the Cemetery Committee to determine where to dig the grave.
- B. Turf or sod is to be saved from the grave and replaced after the funeral by the funeral director.
- C. Surplus dirt is to be hauled off the premises by the funeral director.
- D. Vaults are required for all burials other than cremations.
- E. Members of the Cemetery Committee will assist the funeral home staff and monument companies in identifying the correct plot.

V. Family Plots

- A. The Cemetery Committee will assist the family in locating a suitable burial plot.

VI. Cremations

- A. All regulations in I-IV shall apply.
- B. There shall be no more than one headstone erected per plot. Names of all persons whose remains are buried in the plot shall be engraved on the stone.
- C. There may be no more than two urns per plot. Two urn plots will be divided to form two equal ½ plots. A footstone may be placed at the foot of each ½ plot.
- D. The fee structure in III applies to the first urn. The fee structure for the first urn will be ½ the fee of the first urn.
- E. Urns shall not be larger than 24 inches square.

Cemetery Committee

- A Cemetery Committee of two or more members of New Hope Presbyterian Church will be appointed by the Trustees to serve at the pleasure of the Trustees
- In addition to the responsibilities listed above, the Cemetery Committee will be responsible for maintaining up-to-date cemetery maps, records of reserved and occupied cemetery plots, and records of veterans entered in the cemetery.
- The Cemetery Committee is responsible for monitoring the condition of the cemetery grounds and reporting any issues to the Trustees.

(Amended by Board of Trustees 6/3/2013)